

Rehabilitation Sciences Executive Committee Agenda

Date: Monday Jan 9 2018

Time: 9am, Friedman Boardroom

Attendees: Jenn, Logan, Laura, Jesse, Andrew, Calvin, Sara,

Regrets: Kamal, Julia, Brodie, Gurk, Michael

Minute Taker: Calvin

Agenda:

1. Approval of past minutes
 - a. Approved by Laura, seconded by Jesse

2. RSEC 2018
 - a. Welcome to new year
 - i. New PhD rep: Jenn
 - ii. New MSc rep: Logan
 - b. Discuss goals and priorities for RSEC in 2018
 - i. Location is barrier for folks not at UBC hospital
 - ii. Place events at the end of day preferably so they can come at the end of a workday
 - iii. Have RSEC or non-RSEC people lead events at specific sites
 - iv. Events being provided to match what people want vs what they actually show up to
 1. One form of entry into getting more people buy-in to attending RSEC events
 2. How can we make it as easy as possible to get you to come (survey of barriers)
 - v. Combining alt-careers & mentorship series in Sept 2018
 1. Opportunity for new students to meet and socialize with rest of RHSC on recurring basis

Action items: Jesse to draft up survey questions

3. ToR update (Jenn)
 - a. Rehabilitation sciences **student** executive committee (same acronym - RSEC)
 - b. Change our name on website and other social media platforms (Andrew/Jesse)
 - c. RSEC logo contest wrap-up (**Calvin**)

4. Mentorship update (Jenn/Cristina)
 - a. Update on event in Nov
 - i. Event went well, but poorly attended

Action items: Cristina to send out message to check in with participants. Reminders for mentor-mentee pairings to talk to touch base

5. Non-academic career workshops (professional development committee) (Sara)
 - a. Combining mentorship and non-academic careers workshop series
 - b. Have academic /non-academic mentorship days
 - c. Same time, same place, to make for easy scheduling
 - d. Every member of RSEC to contact a list of people to bring in as many speakers as possible
 - i. Generate possibility for a longer series of workshops
 - e. **Date: September - October**
 - i. Opportunity for new students to talk to more people already in the program on a recurring basis

6. Website (**Andrew**)
 - a. Include titles for each member?
 - i. Decision: No – no titles on the meet the team page, but have links to members of sub-committees and their titles there
 - b. Missing:
 - i. Picture: Julia, logan
 - ii. Bios:

Action items: Jenn to send out form for missing bios. Everyone check website, if your picture is missing then send Andrew a photo

7. Update on student publications (Cristina)
 - a. Last call for updates was in June 2017

Action items: Cristina to create a shareable database within RSEC to share a common ground for publications, and send out call for new publications

8. Other

- a. Possible social Ideas:

- Fun one-offs : bowling, trampoline dodgeball, hikes, etc.
- Recurring events: running group to lead up to a longer race/event: 5k/10k/half/full/sun run
- When weather is nicer, post about group road rides

- b. Research Day 2018

- **Week of May 7th potentially, Tuesday May 8th**
 - o **Kid friendly time: 1-4pm**
- Different oral presentation formats
 - o 3MT, pecha-cucha – might create some barriers to entry
 - o More specific presentation criteria for what we want to see (minimize the stale conventional oral format)
- Talk to Michael about budget
- Location: not the same place as last year
 - o Alumni centre, nest, Chan-Gunn,
- More faculty buy-in to motivate their students to present and at least attend research day
- Theme?
- Keynote?
- Research Day Committee to hold meeting in January prior to next RSEC meeting

Next Meeting:

9. Figure out logo
 - Calvin has draw your own logo sheet
 - Sheets with printed logos and votes is missing, possibly with Bolette?
10. Spring Lab Crawl (Kamal)
 - To be held in July?