

## Rehabilitation Sciences Student Executive Committee Agenda

Date: Oct 9th 2019

Time: 4pm, Friedman Boardroom

Attendees: Jenn, Katie, Kim, Christy, Gordon, Andrew, Jessie, Thalia, Cristina, Sarah, Jasmin

Regrets: Kamal, Lauren, Bill

Minute Taker: Kendra

Agenda:

1. **Approval of past minutes** Gordon approved, Andrew seconded
2. **Welcome new members- Jasmin, Thalia and Jessie!**
  - a. Jasmin new postdoc rep, Thalia to join professional development committee, Jessie to join Scientific committee
  - Katie easing out of Professional Development committee, Thalia is to join this committee.
  - Jasmin has put together another Professional Development /KT talk (potentially for spring) – include Jasmin at next Professional Development meeting.
  - Jessie is familiar with the SHEPS conference.
3. **Report from Treasurer (Andrew) (breakdown of budget on Google Drive; NB: this is assuming no sponsorship)**
  - a. RSEC budget
  - Research Day: ~\$700 (Kamal said ~\$550 last year but potentially increase budget this year + get sponsors)
  - Professional Development: Tri-Agency Workshop ~\$175 (events to come = mentorship panel early Nov, non-academic career panel late Nov, Twitter workshop in Feb, KT workshop in spring).
  - **\$1325 left for rest of the year's events.**
  - **Andrew may be gone ~Feb, will still be available after that but less involved (need someone for website).**

Thalia, Jessie, Jasmin: please send bios to Andrew for website (+pictures for those of you who have not sent those in)
4. **Professional Development Committee update (Gordon)**
  - a. Update on Mentorship program
    - i. Advertising and enrollment
    - o **2 responses so far → action items:**
      - Point out that it is okay to be a mentor again this year + make it clear that we want as many as possible.
      - Reach out to people who mentored last year.

Commented [KZ1]: The kin conference, not sure what the acronym is

- Send out mentee email early next week.
  - ii. Update on date and location for mentorship panel event
    - Should be no issue booking i2i lab after hours (~4pm)
    - Looking at early Nov weekday for workshop, but actual date contingent on speaker's availability.
      - **Cristina to reach out to speakers.** 2 faculty, 2 post docs, include qualitative person potentially. Ask Anny for list of post docs.
    - Format: 20 minutes for mentor/mentees to get to know each other (ask speakers to come 20 minutes after start of event). Mentorship panel, with 4 panelists, each talking about their experiences with mentorship.
      - Point raised about being aware of potential overlap among speakers in terms of what they share.
      - Ideas: tell speakers what people talked about last year to give examples, but depending on who we get, ask speakers specific questions about their experiences. Also, ask them if they have any ideas of what they want to talk about.
    - **Check feedback from last event – on google drive in meeting minutes.**
      - This year potentially do digital feedback. Send out survey immediately after event.
    - Oct 25<sup>th</sup> as target date to have everything sorted by (i.e., speakers scheduled). Need to advertise the event once we have recruited mentors/mentees. **Professional Development committee meeting scheduled in the next week.**
  - b. Updates on Non-academic careers event
    - Thinking end of Nov – **Professional Development committee to have planning meeting for this.**

## 5. Scientific Committee update (Kim)

- a. Scheduling first scientific committee planning meeting (doodle poll to come)
  - Great idea about including MPT/MOT students doing research projects. Advertise to these students (in 2<sup>nd</sup> year of program) + past grads.
    - There are ~80 students in the program with about 6 per group.
    - NB: emphasize that this would be an optional offer and point out that you can be a presenter and not in research. Also highlight that the project does not necessarily have to be complete (similar to the 3MT presentations), as some groups will likely not be done by April.
  - Venue: Jessie/Jasmin are at iCord and can book lecture theatre there through iCord admin. There is also a foyer for food etc.
    - Jimmy Pattison Pavilion as backup plan.
  - **Plan Scientific Committee meeting shortly – Kim to send out doodle.** Kim is finishing up templates to contact sponsors, judges, speakers etc.
  - No alcohol/alcoholic sponsors, but event after with alcohol ☺.
- b. Potential dates for Research Day from Suzanne Huot

- Still need to sort out date w/ Suzanne

**6. Grad Wellbeing Ambassador Program (Katie)**

- a. New program from G+PS
  - Not a lot of support for mental health in FoM right now, so hiring FoM specific counsellor.
  - Student ambassador in department to act as gateway to the FoM counsellor/other mental health resources/events on mental health at UBC.
  - Add this role in RSEC – Katie to fill. Trying to implement this in other dept in FoM. Cristina – graduate rep for FoM, she is someone else to go to and be point person between student and faculty. No training yet, but likely to be a system put in place once staff hired. GPS separate mental health program for students outside of Student Services – not sure. If anyone else is interested in being wellbeing rep, email Jenn/Katie to discuss. Once finalized, send out email to mailing list (Jan ish). Make this more formal role in RSEC – put on website.
- b. Katie to take on student role, what are application procedures?

Social – Nerd Night, next Wed, Fox Cabaret. Adult night Science world, next Fri.

---

**Next Meeting: Wed November 13<sup>th</sup> 4-5pm, Friedman Boardroom**