Rehabilitation Sciences Student Executive Committee Agenda

Date: February 4th, 2020

Time: 4pm, Friedman Boardroom

Attendees: Gordon, Sarah, Kim, Thalia, Christy, Jasmin, Kendra, Bill, Lauren, Jessie, Kendra

Regrets: Cristina, Katie, Kamal

Minute Taker: Kendra

Agenda:

1. **Approval of past minutes**Sarah approves, Christy Seconds
2. **Welcome to Myrah Malik**
	1. Roles (PD, Social, Scientific)
3. **Bill Update** (make standing item)
	1. Anny was in China for family; now stuck there under quarantine
		1. Affects Awards facilitation 🡪 need help to assess deadlines with supervisors and ensure coordination with Bill
		2. Cc Bill on all emails
4. **Update on Professional Development Committee Activities (Cristina)**
	1. Non-academic careers Panel
		1. Feedback*: fairly good turnout, about 15 non-RSEC people. Christy to draft up Survey Monkey feedback form and send out Feb 5.*
	2. Next Steps: *might not get all speakers back – for next year, can ask Dom Zbogar (Bill’s lab), Karl Hanson from Boyd lab, Sonia Brodie (Health Tech Connex – used to be in Boyd lab). PD Committee to organize meeting.*
	3. *We have photos courtesy of Christy’s boyfriend! He may also be available for Research Day (honorarium or do as tax write-off)*
		1. *Christy to send to Sarah and Katie*
5. **Scientific Committee update (Kim)**
	1. Updates from last Meeting
		1. *Emails to neuro, kin but not to RHSC – Gordon has been collecting email list of students from classes, but may need to add to this w/ people from our lab. Lauren to also distribute poster on social media (she already has it).*
		2. *Posters in CBH, OT, residences, grad student areas, BCH, Women’s, GF Strong, waiting for approval from CHHM*
		3. *Classroom announcements: RHSC 502 done, Katie to do neuroscience Feb 5 am, kin next week*
	2. GSS, SEC funds
		1. *$400 from GSS –* *based on numbers, make sure people sign in*
		2. *Sarah applying other funding – Sustainability Fund (need 2 weeks advance from event)*
		3. *TUUM EST award (Jasmin applied for at UO) – Kim and Sarah to meet about this*
	3. Judges: *Jackie Whittaker and Julia Schmitz confirmed, waiting to hear back from Courtney Pollock (Kim and Sarah to follow-up)*
		1. *Jasmin can be a judge if needed*
		2. *PDF wanting teaching experience visiting with Linda Li – Ellen Park – potentially judge for Research Day (confirm if/when she is here)*
	4. Sponsors: *some no’s, some people told us to call back closer to the event*
		1. *Cartem’s is another place to try (Thalia to find email)*
		2. *Café Ami – Christy to give contact info*
	5. *Push for “bring your own mug” and electronic programs – show initiative even if not applying for Sustainability Fund*
		1. *Put schedule on back of name tag and have electronic copies of program as well*
	6. Other options for prizes: *breweries? Best Buy?*
		1. *Any more ideas – post on Scientific Committee chat on Slack*
6. **Social Committee (Lauren)**
	1. General Update: *bowling event, mostly RSEC and not a huge turnout*
		1. *May have been affected by issues getting emails out – but don’t want to rely completely on emails. Need to have lab representation on RSEC. May have been an issue of timing – spend more time promoting the event for the future.*
		2. *Discussion about communal space (even digitally) – revive Facebook group?*
	2. Next Social Event: *after Research Day*
	3. *Talk to people in our labs about what they would like – need to look at the labs and who are in the labs and build accountability that way*
		1. *List of faculty and who they have for grad students – there is a spreadsheet (Bill) + we can work with what we have in the drive (Christy to take initiative – let Christy know if you want to get involved)*
7. **GSS status update (Sarah)**a. General Updates: *approved as Affiliate Organization (can host at Koerner), can continue to apply for funding for future events, just need to renew yearly*
8. **Website (Sarah)**
	1. Integration with RHSC website (e.g. tab)
		1. Update? *Waiting for Anny to come back to do this – Sarah to send follow-up email. Need to work with Anny to revamp RHSC website as well.*
	2. Alumni members: *Have photos and bios for current students and list of names of past students (have them there for up to a year).*
		1. Update? *Sarah is coding to revamp RSEC website ☺ for alumni members, just put names to start (Gordon to send list of past members)*
9. **Grad Wellbeing Ambassador program update (Katie)**
	1. Update? *Katie sent email, but MSc and PDF did not receive – follow-up with Anny*
10. **FoM Wellness Committee (Sarah?)**
	1. *Kim to join as well*

1. **KT Connects (Jasmin)**
	1. How was it? *Jasmin was in Hawaii so was unable to attend. Still happening every month and highlight BC-specific KT. Jasmin can do something similar for RHSC. Webinars available on KT Connects website.*

**Next Meeting: Tuesday March 3rd at 4-5pm Friedman**

**NB: VC ID is different for this day – it’s 30228**

**Other:**

*Getting info out while Anny is away – Bill has faculty list, prompt faculty to send to their students. Create newsletter to go out – can start using MSc and PhD mailing lists. Bill to meet with Anny at 5:30pm Feb 4 to discuss emails/how to distribute.*

*Helping with courses – Clinical Trials, Rehab Tech (Gordon and Christy are interested)*

*Videoconferencing set-up – Kendra to email to extend booking until 5:15 in case we go over*