Rehabilitation Sciences Student Executive Committee Agenda

Date: September 8, 2020

Time: 4:00, Zoom Meeting

Attendees: Gordon, Kim, Myrah, Jasmin

Regrets: Cristina, Jessie, Christy

Minute Taker: Thalia

Agenda:

1. **Approval of Past Minutes**
	1. Myrah, Kim
2. **Approval of Agenda**
	1. Kim, Jasmin
3. **Pandemic-Time Check-In**
	1. Everyone is doing well, but being more careful given rising infection numbers
4. **Mentorship (Cristina’s notes)**
	1. Mentorship training went smoothly; we set up Slack for mentors to exchange information/resources when needed. No concerns from mentors/mentees thus far. We will follow-up with all before the end of the year to see how everything is going (in the form of a feedback survey and email).
	2. Cristina attended her first GSAG meeting with Dr. Micheal Hunt & Corne Du Plessis; they discussed the revised Graduate Student Initiative fund (funded through FoM) - it will now be called by a different name to reflect the primary purpose of the award - ie. to fund collaborative, cross-disciplinary, and non-traditional projects; there has been a lack of applications that specifically meet this criteria - they asked that graduate programs help promote this funding opportunity. They also spoke about the FoM mentorship program - they are thinking of planning a training program for participants as well, and Karen will be reaching out to get our insight on how ours went.
5. **Professional Development (Cristina, Gordon)**
	1. Fall event: How to be a good RHSC academic
		1. Aiming for October/November
		2. Specific to RHSC. For example, including a lay of the land of all institutions involved in RHSC (e.g., ICORD, VCHI), how to collaborate with clinicians, etc.
			* Cristina will schedule a planning meeting in the next couple of weeks
			* Would be great to get new RSEC recruits to help
			* Speakers: New faculty, post-docs, or someone like Isabelle Rash to provide the business management perspective
	2. Winter event: How to prep for a faculty job interview
		1. Planning to begin after fall event
	3. End of term check-ins necessary with those students without mentors
		1. We should make a list of students who don’t have mentors and divide them amongst those who have done check-ins
6. **Social (Myrah)**
	1. Next event?
		1. Up in the air given the rising numbers of COVID-19
		2. Might want to consider small gatherings, especially for international students who move to Vancouver
	2. Kim’s idea: welcome packages for international/new students
		1. Myrah and Kim to think of ideas and follow-up
	3. Post-doc meet (Jasmin)
		1. Jasmin gave 2 options: online trivia and small group ice cream
			* 4 people going for ice cream this week
7. **Website (Christy)**
	1. Will wait until we get new members to update the profiles
8. **Structure of RSEC**
	1. Recruitment
		1. 6 people have expressed interest who have been sent an application form
		2. Will do a more formal call-out for available positions
	2. Kim’s ideas of new committee: community engagement committee
	3. Need to consider the *RSEC Terms of Reference* to determine requirements for new council members/positions
		1. Everyone should take a look at *RSEC Terms of Reference* and see if there are any concerns. Things to consider:
			* Whether “exec” positions should be different than other members (e.g., voted in, minimum terms, etc), as opposed to all of our positions being “execs” in the current model. It would allow us to bring in more members beyond the 12-person limit, allow for a more structured workflow, and training the next generation of members.
			* Should our positions have an annual renewal?
			* Any other thoughts/concerns.
			* If you have any ideas or opinions on this, please send Kim an email in the next 2 weeks.
		2. **We will** **meet on September 29th to follow-up on these points**. Kim will present two different models of governance for us to discuss/vote on
9. **Next General Meeting**
	1. October 13th