Rehabilitation Sciences Student Executive Committee Minutes

Date: December 1, 2020

Time: 4:00, Zoom Meeting

Attendees: Kim, Kohle, Joanne, Jasmin, Bill, Christy, Gordon, Smruthi, Cristina

Regrets: Myrah

Minute Taker: Thalia

Agenda:

1. **Approval of Past Minutes**
* Kim, Cristina
1. **Approval of Agenda**
* Kim, Cristina
* Bill would like to add a conversation about adding an RSEC representative from the PT/PhD Program
1. **RHSC Program Chair Update (Bill)**
* Busy with admissions (processing 8 new students – 5 PhD, 3 MSc)
	+ Deadline Jan 15 (with some late admissions accepted in June)
* Awards
	+ Process for awards will change – will include Qualtrics application
		- Centralizing process and putting onus on applicants will make it less likely to miss applications
* Website progress
	+ Changing how bios look
	+ Christy will set up a Google Drive for us to share pictures of our lab, research, office, hobbies (to show we are a cool group of scientists), etc. to include them on the website (we would be giving up ownership if we share them)
	+ Bill’s idea: we could include a 30 sec into of what RSEC is on the website as a form of recruitment
		- **Gordon** will draft up a storyboard (**Bill** will send him ideas)
* Orientation is Friday @1pm
	+ Expecting all 20 new students to be there
1. **Transitions**
	1. Kim moving on, Myrah transitioning into MSc. Co-Chair role
* Myrah will rejoin regular activities later in the semester
	+ Group will share her role until she is able to join us
	+ Social events will have to be spearheaded by someone else until then (if anyone interested, please email Gordon)
* **Gordon** will talk to Jessie about being the MPT/PhD rep, if not, a recruitment email will go out to the who group
1. **Post-doc Update (Jasmine)**
* Jasmine did a check-in before the break – 15/17 individuals replied
	+ Same 2 people who didn’t respond also did not respond to the earlier check-in
	+ Idea that we could reach out to someone in their lab so they can shoulder tap them and prompt them to respond
	+ **Gordon** will compile a list of those who we haven’t heard from and organize shoulder-tapping requests from their lab mates
1. **Professional Development (Cristina)**
	1. COMPS Panel?
* Cristina hasn’t heard back, and email went out to Anny but there was no reply
* To be revisited in February/March (after admissions and awards)
* Bill still interested in the student perspective (especially around the stress surrounding the process)
	+ **Thalia** will take the lead on this and work with Anny later in February/March
	1. Blog Update
* The blog is almost ready to go – Christy shared a template on Slack (on professional development channel) to show format
	+ **Everyone –** please take a look and give feedback to Christy
	+ **Everyone who wrote posts -** please review and make edits (please do so ASAP so the blog can be ready shortly after orientation)
* **Christy –** to send “coming soon” link to Gordon
1. **Mentorship and Wellbeing (Cristina)**
* Some new students are interested in getting paired with a mentor
	+ **Cristina** will reach out to current mentors to see if they’re willing to take on a second mentee
* **Cristina** will reach out to Thalia to coordinate a check-in with mentors to see if everything is going smoothly
1. **Social (Myrah)**
* Gingerbread social was a success – well attended and fun
* No social for the next month yet
	+ Myrah has some ideas, **Gordon** will check in with her
* We should organize a meet and greet for new students
	+ Simple and with no budget – maybe online games
	+ **Gordon** will assess new students’ availabilities at the end of Orientation (aiming for Jan 14th evening)
1. **Research day**
	1. Time to start planning!
* Christy volunteers to take the lead – Kohle and Joanne can help
	+ Idea of a fun virtual mini conference
* **Christy** will reach out to Suzanne re: presentations for RSCH 530
* Bill suggested that we can reach out to IT if we need help organizing all technical aspects of the conference
1. **Next Meeting**
	1. February 2nd 4:00pm